

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Establishment – Greater Hyderabad Municipal Corporation Urban Community Development Subordinate Service Rules – Issued.

MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT (F1) DEPARTMENT
G.O.Ms.No. 272

Dated the 12th day of July, 2012.
Read the following:

1. G.O.Ms.No.644, HMA&UD Department, dated 06.06.1979.
2. G.O.Ms.No.895, HMA&UD Department, dated 24.10.1987.
3. Common Judgment of APAT in R.P.No.6924/87, dated 11.07.1985.
4. From the Commissioner, MCH, Hyderabad, Lr.No.1781/GA/OP3/MCH/2003-499, dated 09.04.2003.
5. From the Commissioner, MCH, Hyderabad, Lr.No.683/GA/OP2/MCH/2002-1018, dated 10.06.2004.

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ORDER:

The appended notification will be published in an Extraordinary Issue of the Andhra Pradesh Gazette, dated **16.07.2012**.

NOTIFICATION

In exercise of powers conferred under section 585 of the Greater Hyderabad Municipal Corporation Act, 1955 and in supersession of the Andhra Pradesh Urban Community Development (Executive Branch) Services Rules, 1979 issued in G.O.Ms.No.644, HMA&UD Department, dated 06.06.1979 and the Andhra Pradesh Municipal Corporation Service Rule, 1987 as applicable to the Hyderabad Municipal Corporation issued in G.O.Ms.No.895, HMA & UD Department, dated 24th October 1987, the Governor of Andhra Pradesh hereby makes the following rules for Greater Hyderabad Municipal Corporation Urban Community Development Subordinate Service.

RULES

1. SHORT TITLE: Extent and Commencement :-

- (i) These rules may be called the Greater Hyderabad Municipal Corporation Urban Community Development Subordinate Service Rules, 2012.
- (ii) They shall extend to all the Subordinate staff working in Urban Community Development wing of Greater Hyderabad Municipal Corporation.
- (iii) These rules are not applicable to any person appointed on contract basis or engaged on out sourcing basis in any capacity in Urban Community Development Wing of Greater Hyderabad Municipal Corporation.
- (iv) They shall come into force with effect from the date of their publication in the Andhra Pradesh Gazette.

2. Constitution:

The Service shall consist of the following categories of the posts:-

| | | | | |
|----------|---|-----|---|--|
| Category | - | I | : | Community Organizer |
| Category | - | II | : | Community Development Officer |
| Category | - | III | : | Slum Development Officer/Social Worker |

Contd..2.

3. METHOD OF APPOINTMENT:

Appointment to the various categories of posts specified in column – (3) of the table below shall be made by the method specified in the corresponding entry in column – (4) thereof.

TABLE

| Sl. No. | Category | Name of the post | Method of appointment |
|--------------------|-----------------|--|---|
| (1) | (2) | (3) | (4) |
| 1 | I | Community Organizer | (a) By promotion from Category – II. (b) If no eligible candidate is available for promotion from Category – II i.e., Community Development Officer by deputation from the Municipal Commissioners Grade III of Andhra Pradesh Municipal Administration Service. |
| 2 | II | Community Development Officer | (a) By Promotion from Category – III (b) By Direct Recruitment. |
| 3 | III | Slum Development Officer/Social Worker | By Direct Recruitment. |

NOTE : The promotions and deputations of Community Organizer shall be in the ratio of 50:50. After the persons originally recruited by the competent authority under Category - II are fully exhausted, the posts of Community Organizers under Category-I shall be filled by deputation from the Municipal Commissioners Grade-III of Andhra Pradesh Municipal Administration Service

4. APPOINTING AUTHORITY:

Appointment to posts of the service shall be made by the Commissioner on the recommendations of a Selection Committee consisting of the following officials:

1. Commissioner, Greater Hyderabad Municipal Corporation : Chairman
2. Managing Director, Mission for Elimination of Poverty in Municipal Areas : Member
3. Addl. Director/Joint Director, O/o the Commissioner & Director of Municipal Administration, dealing with the service matters : Member
4. Additional Commissioner (Administration), Greater Hyderabad Municipal Corporation : Member Convener

5. QUALIFICATIONS:

No person shall be appointed by any method specified in Rule 3 to any of the posts specified in column (2) of the Table below unless he/she possesses the qualifications laid down in the corresponding entry in column (3) thereof.

TABLE

| Sl.No. | Category of Post | Qualification |
|---------------|---|--|
| (1) | (2) | (3) |
| I | Community Organizer | <p>By promotion</p> <p>(1) Must possess a degree from any University in India established or incorporated by or under a Central Act, Provincial Act or a State Act or an Institution recognized by the University Grants Commission.</p> <p>(2) A minimum of 3 years experience in Category II.</p> <p>(3) Must have passed the Accounts Test Part I & II for Local Body Employees.</p> <p>(4) If no candidates are available with degree qualification, the persons originally recruited by the competent authority other than by contract / Agreement / Re-employment and having 20 years of service in category II shall be considered.</p> |
| II | Community Development Officer | <p>1. By Promotion:</p> <p>(1) Must possess a degree from any University in India established or incorporated by or under a Central Act, Provincial Act or a State Act or an Institution recognized by the University Grants Commission.</p> <p>(2) A minimum of ten (10) years experience in Category-III.</p> <p>(3) Must have passed the Accounts Test Part-I & II for Local Body Employees.</p> <p>(4) If no candidates are available with degree qualification, the persons originally recruited by the competent authority other than Contract / Agreement / Re-employment and having twenty (20) years of service in Category-III shall be considered.</p> <p>2. By Direct Recruitment:</p> <p>(1) Must possess a Master's Degree in Sociology or Social Work from any University in India established or incorporated by or under a Central Act, Provincial Act or a State Act or an Institution recognized by the University Grants Commission.</p> <p>(2) Must have three (3) years experience in Community Development.</p> |
| III | Slum Development Officer / Social Worker. | <p>1. By Direct Recruitment:</p> <p>Must possess a degree in Sociology or Social Work of any University in India established or incorporated by or under a Central Act, Provincial Act or a State Act or an Institution recognized by the University Grants Commission.</p> |

6. PROBATION:

Every person appointed to any of the categories of posts in the service shall be on probation for a total period of two years on duty within a continuous period of three years, if appointed by direct recruitment, and one year on duty within a continuous period of two years, if appointed by transfer / promotion.

7. RELAXATION OF RULES:

These rules shall not be construed to limit or abridge the power of the Government to deal with the case of any member of the service in such a manner as may appear to them to be just and equitable.

8. GENERAL:

Except to the extent expressly provided in these rules, the rules applicable to the employees of Greater Hyderabad Municipal Corporation, in respect of other matters, shall also be applicable to the members of this service.

9. SAVINGS:

Nothing in these rules shall apply to any member of the service, who was appointed as Community Organiser, Community Development Officer, Slum Development Officer / Social Worker, before these rules come into force and all such persons appointed shall be deemed to be appointed regularly under these rules.

This order issues with the concurrence of Finance (PC.III) Department vide their U.O.No.28048-A/637/A1/PC.III/2011, dated 20.10.2011.

**RAJIV RANJAN MISHRA
PRINCIPAL SECRETARY TO GOVERNMENT**

To

The Commissioner, Printing, Stationery & Stores Purchase, Hyderabad.
(with a request to publish the notification and furnish 200 copies to the Government.)
The Commissioner, Greater Hyderabad Municipal Corporation, Hyderabad.
The Commissioner and Director of Municipal Administration, AP., Hyderabad.

Copy to:

The General Administration (Ser.E) Department.
The Finance (SMPC) Department.
The Finance (PC.III) Department.
The Law (A) Department.
The Private Secretary to Minister (MA&UD).
Sf/Sc.

//FORWARDED :: BY ORDER//

SECTION OFFICER